

**Nemo Vista Elementary  
School, Parent and Family Engagement Plan  
2025-2026**

**Nemo Vista Elementary** is committed to providing a quality education for all students and recognizing the essential role of parents and the value of their input. The mission of our School, Parent, and Family Engagement Plan is to describe programs and practices in place at Nemo Vista Elementary that create and support active parental involvement and meet the needs of students and their families. Nemo Vista encourages parents to become actively involved in their child's education. To achieve such ends,

Nemo Vista Elementary shall work to:

1. Provide parents with the opportunity to have input in the School, Parent, and Family Engagement Plan at their child's school.
  - Provide parents with a copy of the school's School, Parent and Family Engagement Plan via the school Student Handbook and Open House.
  - Provide parents with opportunities to give input and suggestions for revision of the school plan through grade-level informational meetings and the general meeting during Open House.
  - Provide parents with a copy of the Elementary School, Parent, and Family Engagement Plan via the school district website.
2. Explain to parents the State's content and achievement standards, State and local student assessments, how the district's curriculum is aligned with the assessments, and how parents can work with the school to improve their child's academic achievement.
  - Provide parents with opportunities to attend grade-level informational meetings to explain curriculum, assessment, and expectations.
  - Provide parents with opportunities to meet with the principal, counselor, and teachers to discuss their child's standardized test scores.
3. Keep parents informed about parental engagement programs, meetings, and other activities they could be involved in.
  - Notify parents through weekly newsletters from the elementary principal's office.
  - Notify parents through monthly newsletters and calendars of upcoming events from the elementary parent facilitator.
  - Notify parents through monthly or quarterly PTO meetings.
  - Notify parents through the school district's marquee.
  - Notify parents through Petit Jean Country Headlight (local newspaper).
  - Notify parents through the district website.
  - Notify parents through Parent Square text messages and the Parent Square app.
4. Coordinate an involvement program where the school's involvement activities enhance other programs' involvement strategies.
  - Coordinate activities between ABC for School Success, Nemo Vista Fee Paying Preschool, and Nemo Vista Elementary.
  - Coordinate activities between the Conway County Head Start and the Nemo Vista Elementary.
  - Incorporate Family Night with PTO
  - Coordinate PTO sign-up with the elementary Open House.
5. Provide parents with the materials and training they need to be better able to help their child achieve.
  - Provide eSchool (Online grade program) training for parents if requested.
  - Provide basic computer training for parents if requested.
  - Provide Website information for parents.

- Provide instructional materials for parents to check out to use with their child after meeting with the teacher and/or principal.
  - Provide computer access in the elementary library for parents to use during school hours when requested.
6. Educate school staff, with the assistance of parents, in ways to work and communicate with parents and to know how to implement parent engagement programs that will promote positive partnerships between the school and parents.
    - Teachers will communicate with parents through weekly newsletters.
    - Teachers will communicate with parents through papers sent by the red communication folders weekly.
    - Teachers will communicate with parents if requested by emailing, texting, or phone calls.
  7. Find ways to eliminate barriers that work to keep parents from being involved in their child's education.
    - Two (2) Parent/Teacher conferences will be scheduled throughout the school year.
    - Alternative times and dates for parent/teacher conferences will be individually scheduled with parents unable to attend the regularly scheduled conferences.
    - Phone conferences will be held with parents throughout the year as needed.
  8. Find and modify other successful parent and community engagement programs to suit the needs of our school.
    - Nemo Vista Elementary will involve parents and grandparents in the Grandparents' Day Program.
    - Nemo Vista Elementary will honor community members during the Veterans' Day Program.
    - Nemo Vista Elementary will involve parents, grandparents, and community members in honoring Accelerated Readers with Splash Day.
    - Nemo Vista Elementary will invite parents, grandparents, and community members to the End-of-year Prek-5<sup>th</sup> Grade Honor Awards Assembly.
    - Nemo Vista Elementary will invite parents and community members to read to classes.
    - Nemo Vista Elementary will invite parents and grandparents to Family Night.
  9. Provide reasonable support for other parental involvement activities as parents may reasonably request.

Nemo Vista Elementary School shall convene an annual meeting, or several meetings at varying times if necessary to adequately reach parents of participating students, to inform parents of the school's participation in Title I, its requirements regarding parental involvement, and the parent's right to be involved in the education of their child.

Nemo Vista Elementary School shall, at least annually, involve parents, family, and community in reviewing the school's Title I program and parent, family, and community engagement policy to help ensure their continued improvement.

This policy shall be part of the school's Title I plan and shall be distributed to parents of the district's students and provided to the extent practicable, in language the parents can understand.

**Nemo Vista Middle School**  
**School, Parent and Family Engagement Plan**  
**2025-2026**

The administration, staff, and school board of **Nemo Vista Middle School** are committed to providing a quality education for all students and recognizing parents' essential role and the value of their input in their child's educational experience. At NVMS we realize that parents are the first teachers a child encounters, and we wish to capitalize on that valuable resource. The mission of our School, Parent and Family Engagement Plan is to describe programs and practices in place at Nemo Vista Middle School that create and support active parental involvement and meet the needs of students and their families. Nemo Vista encourages parents to become actively involved in their child's education.

To achieve these goals, Nemo Vista Middle School will work to:

1. Provide parents with the opportunity to have input in the Parental Engagement Plan at their school.
  - Provide parents with a copy of the School, Parent and Family Engagement Plan when requested.
  - Provide parents with opportunities to give input and suggestions for revising the school plan through meetings and the general meeting during Open House.
  - Have parent representatives on School Improvement Plan committees and other school committees.
  - Yearly parental surveys will be distributed and analyzed to assess the plan and public response to it.
2. Explain to parents the State's content and achievement standards, state and local student assessments, how the district's curriculum is aligned with the assessments, and how parents can work with the school to improve their child's academic achievement.
  - Provide meetings that help parents understand achievement tests and how they align with the NVMS curriculum.
  - Provide parents with the opportunity to meet with the principal, counselor, and teachers to discuss their child's standardized test scores and the implications for the child's program of study.
  - Provide parents with opportunities to attend informational meetings to learn about curriculum, assessment, and expectations.
3. Keep parents informed about parental involvement programs, meetings, and other activities in which they could be involved.
  - Notify parents of important events and activities through memos from the office and newsletters from the parent liaison.
  - Notify parents through PTO meetings.
  - Notify parents through the district's marquee.
  - Notify parents through the Petit Jean Country Headlight.
  - Notify parents through the KVOM radio station.
  - Notify parents through the district website.
  - Notify parents through Parent Square text messages and the Parent Square app.
4. Provide parents with the materials and training that they need to help their child achieve.
  - Provide E-School (online grade program) training for parents when requested.
  - Provide website information for parents.
  - Provide instructional materials for parents to check out and use with their children when requested.
  - Provide a parent center available with information for parents.
5. Educate school staff, with the assistance of parents, in ways to work with and communicate with one another and be knowledgeable of how to implement parent engagement programs that will promote positive partnerships between the school and parents.

- Teachers will communicate with parents by email if requested.
  - Teachers will communicate with parents if needed by texting and/or phone calls.
  - Teachers and administrators will receive required training in parental involvement.
6. Find ways to eliminate barriers that work to keep parents from being involved in their child's education.
- Two (2) Parent/Teacher Conferences will be scheduled throughout the school year.
  - Alternative times and dates for parent/teacher conferences will be individually scheduled with parents unable to attend the regularly scheduled conferences.
  - Phone conferences will be held with parents throughout the year.
  - Students will be assigned to advisors who will meet with them and their parents.
7. Find and modify other successful parent and community involvement programs to suit the needs of our school.
- Efforts will be taken to utilize parent and community volunteers whenever possible.
8. Provide sufficient support for other reasonable parental engagement activities that parents may request.

Date Adopted: Oct. 2010

Last Revised: June 2025

### **Nemo Vista High School** **School, Parent and Family Engagement Plan** **2025-2026**

The administration, staff, and school board of Nemo Vista High School are committed to providing a quality education for all students and recognizing parents' essential role and the value of their input in their child's educational experience. At NVHS, we realize that parents are the first teachers a child encounters, and we wish to capitalize on that valuable resource. The mission of our School, Parent and Family Engagement Plan is to describe programs and practices in place at Nemo Vista High School that create and support active parental involvement and meet the needs of students and their families. Nemo Vista encourages parents to become actively involved in their child's education.

To achieve these goals, Nemo Vista High School will work to:

1. Provide parents with the opportunity to have input in the School, Parent and Family Engagement Plan at their child's school.
  - i. Provide parents with a copy of the School, Parent and Family Engagement Plan via the school website, the student handbook, and Open House.
  - ii. Provide parents with opportunities to give input and suggestions for revising the school plan through meetings and the general meeting during Open House.
  - iii. Have parent representatives on school committees.
  - iv. Yearly parental surveys will be distributed and analyzed to assess the plan and public response.
2. Explain to parents the State's content and achievement standards, state and local student assessments, how the district's curriculum is aligned with the assessments, and how parents can work with the school to improve their child's academic achievement.
  - Provide ATLAS meetings that help parents understand the State's achievement tests and how they align with NVHS's curriculum.
  - Provide parents with the opportunity to meet with the principal, counselor, and teachers to discuss their child's standardized test scores and the implications for the child's program of study.
  - Provide parents with opportunities to attend informational meetings to learn about curriculum, assessment, and expectations.
3. Keep parents informed about parental engagement programs, meetings, and other activities they could be involved in.

- Notify parents of important events and activities through memos from the office and newsletters from the parent liaison.
  - Notify parents through PTO meetings.
  - Notify parents through the district's marquee.
  - Notify parents through the Petit Jean Country Headlight.
  - Notify parents through KVOM radio station.
  - Notify parents through the district website and teacher web pages.
  - Make phone or face-to-face contact with parents as needed.
  - Notify parents through Parent Square text messages or the Parent Square app.
4. Provide parents with the materials and training that they need to be able to help their child achieve.
    - Provide eSchool (Online grade program) training for parents when requested.
    - Provide website information for parents.
    - Provide instructional materials for parents to check out to use with their child when requested.
    - A parent center is available with information for parents.
    - Hold a financial aid workshop for parents of seniors.
  5. Educate school staff, with the assistance of parents, in ways to work and communicate with parents and to know how to implement parent engagement programs that will promote positive partnerships between the school and parents.
    - Teachers will communicate with parents by email if requested.
    - Teachers will communicate with parents if needed by texting and/or phone calls.
    - Teachers and administrators will receive training in Parent Engagement.
  6. Find ways to eliminate barriers that work to keep parents from being involved in their child's education.
    - TWO (2) Parent/Teacher Conferences will be scheduled throughout the school year.
    - Alternative times and dates for parent/teacher conferences will be individually scheduled with parents unable to attend the regularly scheduled conferences.
    - Phone conferences will be held with parents throughout the year.
    - Students will be assigned advisors who will meet with them and their parents.
  7. Find and modify other successful parent and community engagement programs to suit the needs of our school.
    - Efforts will be taken to utilize parent and community volunteers whenever possible.
  8. Provide sufficient support for other reasonable parental engagement activities that parents may request.

Date Adopted: October 2010

Date Revised: June 2025

### **3.30 – PARENT/TEACHER COMMUNICATION - School Board Policy**

The district recognizes the importance of communication between teachers and parents/legal guardians. To help promote positive communication, parent/teacher conferences shall be held once each semester. Parent-teacher conferences are encouraged and may be requested by parents or guardians when they feel they need to discuss their child's progress with his/her teacher.

Teachers are required to communicate during the school year with the parent(s), legal guardian(s), or caregiving adult or adults in a student's home to discuss the student's academic progress

unless the student has been placed in the custody of the Department of Human Services and the school has received a court order prohibiting parent or legal guardian participation in parent/teacher conferences. More frequent communication is required with the parent(s) or legal guardian(s) of students who are performing below grade level.

All parent/teacher conferences shall be scheduled at a time and place to best accommodate those participating in the conference. Each teacher shall document the participation or non-participation of parent(s)/legal guardian(s) for each scheduled conference.

If a student is to be retained at any grade level or denied course credit, notice of, and the reasons for retention shall be communicated promptly in a personal conference.

Legal References: For Accreditation 5-A.1 A.C.A § 6-15-1702(b) (3) (B) (ii)  
Adopted: Oct., 2010

Last Revised: July 2018

## **Progress Reports**

Parents or guardians shall be kept informed concerning the progress of their students. Parent-teacher conferences are encouraged and may be requested by parents, guardians, or teachers. If the progress of a student is unsatisfactory in a subject, the teacher shall attempt to schedule a parent-teacher conference. In the conference, the teacher shall explain the reasons for difficulties and shall develop, cooperatively with the parents, a remediation plan that may enhance the probability of the student succeeding. The school shall also send timely progress reports and issue grades for each nine-(9) week grading period to keep parents/guardians informed of their student's progress

## **Report Cards**

Report cards are issued every nine weeks throughout the school year. Parents are to sign and return (elementary only) the report card to their child's homeroom teacher. The fourth nine-week report card will indicate grade advancement or retention. This report card need not be returned.

Legal References: A.C.A § 6-15-902 State Board of Education: Standards of Accreditation 12.02  
Arkansas Department of Education Rules and Regulations Governing Uniform Grading Scales for Public Secondary Schools  
Date Adopted: Oct. 2010 Last Revised: May 2016

## **Civil Rights and Legal Protection**

The Nemo Vista School District intends to comply with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Office for Civil Rights Guidelines, and the Americans with Disabilities Act. Regarding this information, no one will be discriminated against because of race, creed, sex, handicap, or national origin.

### Provisions of the Family Educational Rights and Privacy Act of 1974

As a parent you have the right to inspect your child's educational records, and the right to a hearing should you choose to challenge the contents of such records to ensure that the records are not inaccurate, misleading, or otherwise in violation of the privacy or other rights of students, and to provide an opportunity for the correction or deletion of such inaccurate, misleading, or otherwise inappropriate data contained therein and to insert into such records a written explanation by the parents respecting the contents of such records. Your request to inspect such records shall be complied with as soon as we can arrange it and in no case more than 45 days from the receipt of your request. The same time limits apply for a request for a hearing to challenge the content of such records.

The principal has a copy of the district's policy on student records, which you may examine. You have the right to file a complaint with the Federal Office of Education concerning alleged failures of the district to comply with the requirements of 93.380.

We maintain three types of records: (1) records of academic progress, (2) records of behavior; and (3) health records. The principal is in charge of these records.

Any school that wishes to release personally identifiable data from a student's record must first obtain written permission (consent) from the parents of the student before releasing such information.

Only in two specific instances is written permission not required:

- (a) Other school officials within the same school may request and receive a student's record.
- (b) Officials of other schools or school systems in which the student has enrolled may request and receive a student's records.

### **Due Process**

Every student is entitled to due process in every instance of disciplinary action for which the student may be subjected to penalties of suspension or expulsion. (See Ark. Stat. Ann. 90-1516)

1. Due process is afforded to students in disciplinary cases of some magnitude such as:
  - (a) expulsion
  - (b) statements removed from the student's records and
  - (c) clearing one's reputation
2. The Supreme Court ruled in 1975 that, for every suspension not exceeding ten days, the student has the right to be accorded the minimum requirements of the due process clause of the Fourteenth Amendment of the Constitution of the United States.
3. Due process procedures must be known to all students and must comply with all state and federal laws.
4. Each school should establish procedures for notice to students and parents of charges, hearings, and other due process proceedings.
5. Each school district shall develop a grievance procedure, including steps to be followed by students to resolve a grievance.
6. The due process rights of students and parents are as follows:
  - (a) Before any suspension, the school principal or his/her designee shall advise the pupil in question of the particular misconduct of which he/she is accused, as well as the basis for such accusation.
  - (b) The pupil should be given an opportunity at that time to explain his/her version of the facts to the school principal or his/her designee.
  - (c) Written notice of suspension and the reason(s) for the suspension shall be given to the parent(s) of the pupil.
  - (d) Any parent(s) or legal guardian of a pupil suspended shall have the right to appeal to the superintendent of schools.
  - (e) Refusal to take corporal punishment may result in suspension or other disciplinary measures.
  - (f) A written report shall be filed in the principal's office by no later than the end of the school day.

Date Adopted: June 2019

Last Revised: July 2024